

President's Report



Where has the year gone? It is now June and after our break at Easter we are again in full swing.

ANNUAL GENERAL MEETING

The AGM is coming up fast and on that note we have to say a very big thank you to Barbara Worcester, Lindsay Glen and Noela Winter for all the work they have put into preparing our proposed new Constitution to comply with new government legislative requirements. The article on page 16 explains the process and a summary of the proposed changes is included at the end of this newsletter. I encourage you all to take the time to consider these changes and have your say by attending the AGM on 20 August. The Notice of Meeting outlining the time, venue and agenda is on page 14.

PLANNING FOR THE FUTURE

During the term break we had a very successful Planning Day with facilitator, Jill Noble, at the helm. We are now considering what was discussed on the day and working on formulating a strategic plan to work with for the next 4 years.

One of the key questions covered was: how big can we grow? In 2013, our membership grew at 12%. Do we continue

to accept more members or do we limit our membership? We are happy to say that we would like to accept all new members whilst we can offer them a class.

Another issue being addressed is our database. We are very fortunate to have the personnel within our membership with the expertise to assist us in running such a large organisation. David Gannon, who developed and maintains our present database, has been alerting us for a while to the fact that, with our current growth rate and age of our software, we need to look at a commercially supported system. Andrew Lockwood has been working with a team from U3A Network to trial a database that can be used by all U3As. Nunawading, along with two other U3As, will be trialling the TUG (Technical Users Group) team's recommendations. Nunawading will be hoping to start the trial before the end of the year.

KEY VOLUNTEERS ON LEAVE

Some of you may have noticed Leo and Lindsay's absence. Along with Elsie and Barbara Gardiner, who are about to depart, they are all enjoying a well-deserved break and I thank those filling in for them while they are away.

I must also congratulate Elsie Mutton on not only being re-elected as President of Network but who whilst on leave will be giving a paper entitled "International Cooperation and U3A Australia" in Toulouse, France, at the 40th Anniversary of the foundation of the First U3A International

Conference. She will be accompanied by Lindsay and Bev Glen – they all find they have withdrawal symptoms if they don't have some contact with U3A! We wish them well for the conference and hope they have a great holiday.

SOCIAL EVENTS

Socially we are always presenting something special and the upcoming event on July 12th is no exception, an international costume parade showcasing the many cultures that we have among our membership. See more information in body of Newsletter. Well done, Annette Samuels and Bev Clarke, for organising this one.

MEMBERS

Our membership has increased to 1900 and the variety of classes offered is expanding. Our sincere thanks go to the Leaders who are willing to give of their time to make this happen.

Whitehorse Council and U3A Nunawading are working together to host a Positive Ageing Expo to be held as part of the Victorian Seniors Festival in October. There is more information on the expo in this newsletter.

As we all know, U3A would not exist without its army of volunteers. Some are well known, while others work quietly behind the scenes making their contribution in many different ways to the wide range of activities we enjoy at U3A Nunawading. One such person is Graham Haynes. We

Continued over page

No Classes on 20 August

All classes will be cancelled on the day of AGM (**Wednesday 20 August 2014**) with the exception of Computer Classes at Forest Hill.

President's Report

Continued from page 1

are very fortunate to have someone like Graham to assist us whenever we need sound equipment for activities like our social events and AGM. It makes a huge difference to have such expertise freely available, and we thank him very much.

Finally, I would like to make a comment about taking on a position on our Committee of Management. When I became President, it was a new and very interesting experience for me and, based on this, I encourage members to seriously think about joining our Committee. It is very rewarding to know that the time you put in is appreciated by

the membership and I marvel at the respect U3A has in the community. I feel very proud that I have been part of our continued growth and success.

See you at the AGM

Annette Mason

President

Call for Volunteers

We need you!

As members of U3A Nunawading, we enjoy a huge range of classes and other activities. As you may know, this is one of the biggest U3As in Australia with a membership that is fast approaching the 2000 mark.

To keep this enterprise operating as efficiently as it does we have many, many volunteers who generously give their time and talents to U3A.

However, from time to time we need to actively recruit new people to step up and take over various roles as our existing volunteers take a well-earned rest.

Currently, we have two areas where we are looking for volunteers: the 2015 Summer School Organising Committee and the Communications & Publicity Committee.

We have already held two extremely successful Summer Schools over the past summer breaks and you could be part of this very exciting initiative. As a member of the Summer School Committee you would help plan the program and liaise with the various presenters and excursion leaders. You would also be available to assist during the two weeks of the Summer School in January.

The key responsibilities of the Communications & Publicity Committee are the production of the newsletter, co-ordinating our involvement in City of Whitehorse events such as Spring Festival and Global Fiesta, and the Victorian Seniors Festival Carnival of Learning at Federation Square. The committee also looks after our displays and publicity material.

If you feel you may be interested in a role on either of these committees and would like to know more, please contact our President, Annette Mason, at the office or email u3anuna@bigpond.com.

Walkabout Group



We are a happy group of walkers. Most of the walks that we do each Wednesday morning include the parks and bushland around the City of Whitehorse and surrounding areas such as Waverley, Ringwood, Lilydale and Warrandyte. We have also walked closer to the city around Dights Falls and the Studley Park Boathouse. Our walks usually vary from between 6 to 8 km. We are able to walk at our own pace and with time to take in the tranquility of the bush scenery and listen to the birds, which are many and varied. On a

few special occasions during the year, we venture into Melbourne by train and undertake walks along the Yarra River and through the Botanic Gardens and Fitzroy Gardens. As well as a means of retaining some fitness, we all have fun and get on well socially. At the end of each walk we find a cafe and enjoy a cup of coffee and/or lunch. The popularity of these walks is such that we have a core group of 20-25 walkers who are there every week - we all look forward to Wednesdays. *Cheryl Kinna*

Course Administrator's Report



Welcome to all new members of U3A Nunawading, I do hope you have managed to find a class that has room to accommodate you.

Many of you are going on holidays, so please remember to advise your class leader or the office, otherwise you may find your place has been given to another member from the waitlist.

We have a number of new classes commencing in Term 3: details at the end of my report.

Reminder: Please wear your completed

name badge at all times when attending U3A Nunawading and put your mobile phone on silent or turn it off when you are in class.

Earlier in the month, I was interviewed by Ms Megan Reinwald who is doing a parliamentary internship with the Hon. Bruce Atkinson. Megan was interested in what we do and how we operate, and promised to send me a copy of her report when it is completed.

Unfortunately, I have had to cancel the Water Exercise classes. It became apparent that the heat of the pool room had become a health problem for the leaders. A special 'thank you' to Maureen and Liz for their many hours of helping members ease their aches and pains by managing to keep the classes going for as long as they did. This class first commenced in 1992 at the Blackburn Clinic with Sheila Moore and Nicole Everard as leaders. Over the years we have trained many leaders and at one point had five, which allowed a rotation to be set up. After the closure of the Blackburn Clinic, we moved to a number of places: Ringwood, Croydon, Waverley to name a few. We thought all our prayers had been answered when the newly refurbished Aqualink at Surrey Drive became available,



From left: Liz Shave, Nicole Everard and Maureen Reid at the get-together to celebrate U3A Nunawading's more than twenty years of running warm water exercise classes.

but this was not to be for the above reasons. It was very sad for have to cancel a class that has been in operation for 22 years.

I am off to represent Australia at a U3A conference in Toulouse at the end of May. Noelene McCulloch and Beng Lee will be managing the Course Admin role while I am away. Barbara Gardiner is also going to be away at this time and Valerie Donlon, Trish Leary and Barbara Worcester will be covering for Barbara. Please be patient if you do not receive an answer to your queries straight away.

Live Learn Enjoy

Elsie Mutton

Course Administrator

New Classes

The following new classes, which started in Term 2, still have space:

Exercise: Moderate 3

Wednesday 12.30pm – 1.30pm
Stadium

Music: Jazz improvisation

Monday 10.00am – 12.00noon
Corinella Activity Centre

New classes starting in Term 3

History: Film and History

Participants will explore how directors have used a range of cinematic techniques in order to present their perspectives on events in the past.

Leader: Ivan Glynn
Wednesday 1.45pm – 3.15pm
Multi Purpose Room(MPR)

Card making/Scrapbooking

Enjoy learning the art of card making & scrapbooking in an easy and friendly

manner. No experience necessary. A starter kit (\$4) will be supplied for the 1st session.

Leader: Linda Parisi
Tuesday. 2.00 – 3.40
Room 9 (upstairs)

Flower Arranging - Japanese

Come and learn the basic principles of arranging flowers, plus appreciate the joy flowers can bring. Materials will be provided.

Leader: Noriko Sabatino
Wednesday 9.30am – 10.30am
Building 14

Chinese: Basic introduction

If you are thinking you may like to learn the Chinese language in 2015 this class will help you to get started. No prior knowledge necessary.

Leader: Sylvia Chuah
Thursday 9.30am – 10.30am (**Commences 7 August**)
Room 3

Tai Chi Qi-Gong 4B

This class was offered in Term 2 but, due to

low numbers, was postponed to Term 3.

Leader: Jasmine Teen
Wednesday 10.00am – 11.00am
Corinella Activity Centre

Ancient Egyptian

This will be a repeat of the class held in Term 2. Come and meet Tutankhamen and Nefertiti plus the rest of the family in a relaxed atmosphere.

Leader: Joan Kelleher
Thursday 2.45pm – 4.00pm
Multi Purpose Room (MPR)

Zumba

If you are interested in increasing your flexibility and coordination whilst improving your cardio fitness, this class could be for you. Zumba is a fun way to exercise, but please note, to join this class you need to have a medium to high fitness level.

Leaders: Paulina Chong & Yvonne Woon
Wednesday 12.15pm - 1.15pm
Jaycees Hall



NUNAWADING
UNIVERSITY OF THE THIRD AGE

Invites members & friends to an afternoon of glamour, dance, music and fine food:

“CELEBRATION of NATIONAL DRESS”



DATE: Saturday 12 July, 2014

TIME: 1.30 pm

COST: \$15 PER PERSON

VENUE: Mountview Church,

559 -561 Whitehorse Rd, Mitcham

(Map on back of flyer. Ample parking available.)



U3A members & friends will parade on the red carpet, dressed in national costumes from countries including Singapore, India, China, Japan, Arabia, Greece, Italy, France, Spain, Scotland, Ireland & Australia



*Compered by **Eileen Ervine**,
accompanied with music by
versatile performer **Allan Brown***

PLUS

*our own **Nunawading Choir**
and **Dance Groups***



*A delicious **Afternoon Tea** will be served at
the conclusion of the program by the
U3A Nunawading Social Committee.*

The afternoon promises to be of great interest and fun for all.

BOOKING IS ESSENTIAL - \$15 PER PERSON due at time of booking

Tour of Darnum Musical Village

Wednesday 24 September, 2014.

Established in 1981, Darnum Musical Village, which houses a collection of over 300 instruments, is a well-known tourist destination in West Gippsland, and about an hour's drive from Melbourne.

As you wander around the exhibition you will see Chopin's favourite piano, hear the sound of a pipe organ and enjoy a musical journey that will take you to the past, present and future.

Cost is \$40 per person, which is non-refundable. This fee covers coach travel, entrance fee, tour, lunch and entertainment.

This tour is being organized by our Social Committee and bookings will open on **4 August**. Information sheet and booking forms will be available at the Front Desk at Silver Grove after that date.



Old people not slow, just in the know!

Older people's brains do not lose capacity – they simply take longer to process the huge amount of information gathered over a lifetime, a German study has found.

As our brains store more experiences, they work more slowly, a process scientists compared with the way computers slow down as they fill up.

When older people struggle to recall information, their brains are taking more time to operate because they have more data to sort through.

The study by scientists at Tübingen University in Germany attempts to explain why young people's brains can seem more alert and functional. According to Dr Michael Ramscar,

“the brain works slower in old age, but only because we have stored more information over time. The brains of older people do not get weak. On the contrary, they know more.”

The research team gave a computer some instructions then carried out cognitive tests to assess its performance compared with a human brain. When it was given a small amount of information, the results matched those from a young person. But when the computer had to handle significantly more information, it slowed down, giving results similar to an older person.

Journal Topics in Cognitive Science



Whitehorse Seniors Festival Positive Ageing Expo 2014

Thursday October 2, 2014: 10am - 2pm
Whitehorse Centre, rear of 397 Whitehorse Rd, Nunawading

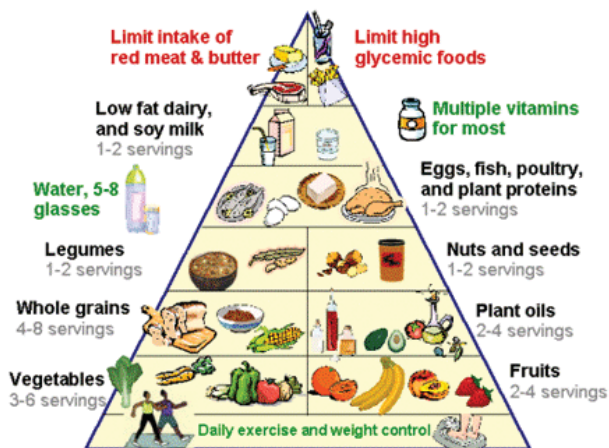
Each year, Whitehorse City Council hosts the Whitehorse Seniors Festival, which includes a range of activities that celebrate the valuable contribution older people have made, and continue to make, to the local community. The festival is held in conjunction with the Victorian Seniors Festival, which consists of free or low-cost events, forums and activities across the state.

This year, Whitehorse City Council, in partnership with U3A Nunawading, will hold a Positive Ageing Expo, a free one-day event that will showcase some of the many services and activities available to older residents in the City of Whitehorse.

The Positive Ageing Expo will provide the opportunity for local residents to meet with health promotion and community

organisations in a safe, relaxing and stimulating environment. There will be talks, demonstrations and an exhibition area where you will be able to talk to representatives from a wide range of organisations.

This initiative follows the highly successful Health Expo hosted by U3A Nunawading in January as part of our Summer School and promises to be a most interesting and informative event.



make it. bake it. grow it.
M A R K E T
N u n a w a d i n g

Art. Craft & Produce

* SUNDAY 22 JUNE * SUNDAY 27 JULY

9am - 2pm
Free admission & parking

Whitehorse Civic Centre
379 - 397 Whitehorse Road,
Nunawading

Enquiries 0412 324 249
www.artsnunawading.org.au



Public Speaking

This is the text of a speech entitled “My Pre-Birth Story” made by Jenny Chalmers to her U3A Nunawading Public Speaking Class and submitted by Class Leader Keith Graham.



Jenny Chalmers

My story today is about the circumstances surrounding my birth. Most of what I know has been told to me by my mother, brother and various family members.

My mother, Mary, was the eldest daughter of 13 children and my father, Ernest, the middle child of five. They met during the war when both were serving in the Air Force and, like many couples at the time, were married not long after their discharge in 1946.

My brother, Garry, was born in 1947 and soon after his arrival, they settled in a small country town in NSW called Balranald, where my paternal grandparents lived. A few weeks before my birth in 1952, my father, according to my mother, abandoned her and my brother and ran off with another woman.

To make matters worse, they moved into a house just three doors down the street from where she lived. As you can imagine, news travels fast in a small country town. My mother felt humiliated by what had happened.

My father had left her destitute and with no means to support herself and her family.

She took a three-hour bus ride to Swan Hill, a six-hour train ride to Spencer Street Station, a train to Flinders Street Station and then on to Auburn Station followed by a 20-minute walk to where my grandparents lived in Lingwell Road. She arrived on the doorstep at 7pm, exhausted and with a very tired five and a half-year old in tow,

and all her possessions in one suitcase.

My grandmother answered the door and would not let her come inside. She was told to go back to her husband. She refused to go. She was not going anywhere and stayed put until 9pm when my grandfather opened the door and told her to come inside.

This caused great disruption in the household as my grandparents had 13 children, six of whom were still living at home, with the youngest being only 12 years old. My brother and six uncles slept in two bungalows at the rear of the house. My uncle Joe had to move out of his bedroom to make way for Mum and the expected baby. No one was happy about her moving back home.

The following day she had to go to Kew Hospital to register for the birth. The baby boom was in full swing and you could not give birth in a hospital without being registered. I was born a week after she left Balranald.

My brother went to school, and my grandmother looked after me whilst my mother went to work in a shoe factory. She had only one summer dress to wear every day, which she washed, dried and ironed every night. One day a lady at work asked her, “Where are your winter clothes?” She didn’t have any. The next day everyone brought in warm clothes for her. Times were tough then.

In those days, leaving a marriage was not an option for many women, especially those with children. There was no support from the Government to help feed, clothe and house families, and fathers were not compelled to pay any maintenance. Many women were forced to make the difficult decision to give up their children for adoption or institutional care to church-based organisations.

My brother and I were forever grateful to our grandparents for supporting our mother, as we may have ended up in such a place.



Jenny's mother, Mary, on her wedding day.

U3A Nunawading – COMPUTER CLASS DESCRIPTIONS

Term 3, 2014

General Information -You must be a financial member of U3A Nunawading. Computer classes are held in the Computer Centre, Whitehorse Resource Centre, Level 2, 79 Mahoneys Road, Forest Hill.

Prerequisites: **Carefully read the pre-requisites for all classes before enrolling. Prerequisites are designed to ensure that you will gain the maximum benefit from the class by having the experience necessary to attend. If you do not have the skills required, you make it very difficult for the Leader and also for the other students in the class.**

We use MS Windows 7 operating system & MS Office 2010, Internet Explorer plus Outlook 2010 for email. Unless otherwise indicated you will need to have these applications installed on your computer.

To ensure that you gain benefit from our classes your home computer should be running these programs. We do not teach using Apple Macintosh computers.

The facility usage charge of \$20 per course must be paid to the Silver Grove Office before coming to the first session of any computer class.

CLASS TUTOR & START DATE	DESCRIPTION	DURATION, DAY & TIME
WORD 2010 BEGINNERS Tutor : Pat Marley Starts – 22 nd July	Introduction to Word Processing covering keyboard functions, use of tool bars, how to manage & save files & folders. Learn how to create a simple document, insert, delete and format text, bullet numbering etc, Prerequisites: Should have experience in using your computer and have ability to use keyboard & mouse. BYO memory stick.	6 weeks Tues 1.00 – 3.00
FILE MANAGEMENT Tutor – Jean Saxby Starts - 20th August	Effectively organise & manage the files that you create on your PC. Create folder/sub-folders & utilise file editing tools that Windows Explorer provides. Prerequisites: Capability with mouse, basic understanding of how to use common applications, and desire to take control of your folders/files. BYO memory stick	4 Weeks Wed 12.30 – 2.00
PHOTO EDITING BASIC Tutor : Archie Kaan Starts – 3 rd September	Learn to manage, enhance, edit, and share your photos. Remove red eyes, crop, balance, copy and share photos via e-mail. This class will use Microsoft Office Picture Manager which is a part of Microsoft Office software. Prerequisites : Can efficiently use keyboard & mouse. Have Microsoft Office software on your home computer & some knowledge of File Management. BYO memory stick (2GB or more).	3 weeks Wed 9.30 – 11.30
USING PICASA 3 Tutor : Terry Pearlgood Starts – 23 rd July	A free photo editing software from Google. Improve and edit digital photos including text, touch-up, effects. Compile albums, collages, slideshows with music & more. Share images using web albums and email. Prerequisites: Ability to efficiently use keyboard & mouse. Picasa will operate on any version of Windows.	4 Weeks Wed 2.00 – 4.00
PHOTO EDITING ADVANCED Tutor : Michele Berner Starts – 12 th August	Pixlr is a free online image editor (similar to Photoshop) which offers a host of powerful features & is available to any computer with an internet connection. The class covers basic & advanced editing, sharing, manipulating, and saving images & photos. Prerequisites: Good File Management skills plus excellent dexterity in using a mouse are absolutely essential. Prior to enrolling in this class please check that your computer can access this website: http://pixlr.com/editor/	6 weeks Tues 10.00 – 12.00
USING WINDOWS 7 Tutor : Graeme Hilson Starts - 24 th July	Learn about some of the new features of Windows 7 plus how to customise your computer, essential maintenance & security, setting up user accounts, backup/restore and much more. Prerequisites: Good basic Microsoft Word skills. Ability to navigate around your computer & to use keyboard & mouse. BYO memory stick	5 weeks Thur 1.00 – 3.00

WRITE YOUR MEMOIRS Tutor – Graeme Hilson Starts – 21 st July	A” hands on” workshop which will assist students to get started writing the story of their own life. Students will be expected to write a small amount at home, either handwritten or typed. Course will be held in the Computer Centre however, as students will not be using the U3A computers, there will be No Charge	6 weeks Mon 10.00 – 12.00
CREATING A WEB SITE Tutor : Graeme Hilson Starts – 28 th August	A hands – on class on how to construct and develop a website using pre-configured designs and elements. Also includes how to publish it onto the internet. Prerequisites: Good computer operating skills. Must be experienced in navigating the Internet using an Internet browser, such as Internet Explorer. Ability to efficiently use keyboard & mouse. BYO memory stick.	4 weeks Thur 1.00 – 3.00
RESEARCHING SHARES ON THE INTERNET Tutor : Eric Kratzer Starts – 16 th July	An advanced class. Learn to research, find important Company data, interpret charts & the difference between fundamental & technical interpretation. Use a charting program to monitor your share trading. Does not include financial advice or recommendations for investing your savings. Prerequisites: Ability to efficiently use keyboard & mouse, experience in using the Internet.	5 weeks Wed 10.00 – 12.00
USING AN APPLE IPAD BEGINNERS Tutor : Michele Berner Starts – 17 th July	Get the most out of your Apple iPad. Explore its built-in applications and thousands of third-party applications to make your iPad a practical and fun tool. Includes hints and tips using your iPad effectively. Not suitable for Tablets. Prerequisites: You must bring your own iPad or iPad Mini. (Not suitable for an iPad 1) You must have an Apple ID and your iPad needs to be setup.	6 weeks Thur 10.00 – 12.00
USING APPLE IPAD ADVANCED Tutor : Michele Berner Starts – 28 th August	Make your iPad truly productive. Topics will be covered in more detail than the basic iPad course. Covers cloud storage, video calls, managing documents & files, getting DVDs and video onto the iPad, streaming movies, airplay mirroring to your TV & using iPad accessories & much more. Prerequisites: You must bring your own iPad or iPad Mini. (Not suitable for an iPad 1) You must have an Apple ID and your iPad needs to be setup.	4 weeks Thur 10.00 – 12.00
INTRODUCTION TO USING TABLETS Tutor : Michele Berner Starts – 22 nd July	The Android operating system is common to all brands of Tablets. Class covers navigation, touch screen interface, home screen, widgets, Android apps, Google Play store, wallpaper, photo & video, streaming media, cloud storage, voice recognition and settings. Prerequisites - Bring your own tablet - Sony, Galaxy, Nexus etc. You must have your Google account set up before attending this class. Not suitable for Windows Tablets.	3 weeks Tues 10.00 – 12.00
GENEALOGY USING YOUR COMPUTER Tutor : Noelene McCulloch with Maureen Francis Starts - 1 st August	A hands on class in using a computer for research. Utilise the Internet to find & explore sites containing information which could branch out your family tree. Help is given with breaking down your brick walls and in using ancestry.com.au and the latest version on familysearch.org. Class focuses on Australia and the UK. Not suitable for beginning your research. Prerequisites : Ability to efficiently use keyboard & mouse, experience in using the Internet. BYO memory stick.	6 weeks Fri 1.00 – 3.00
QUESTIONS & ANSWERS (Q & A) Graeme Hilson	Have you forgotten something? Do you need a reminder? Do you need help? Computer questions answered. It is not necessary to enrol prior to attending. No charge	3.00 – 4.00 1 st & 3 rd Thursdays each month.

Please read important notes on the previous page concerning pre-requisites for each course to see if you have sufficient skills to attend your chosen class.

Show and Tell



How is this for an eclectic group of topics?

- Life cycle and behaviour of the Gecko and Nautilus Shell
- Preferences of those who fly and race remote-controlled model aircraft
- Fijian culture and ritual use of a wooden Kava drinking bowl
- Fossils and petrified wood collection
- Characteristics and beauty of Australian Indigenous painting and distribution of painting styles
- The joy of cycling, types of cycles and maintenance of same

OK. Now can you guess which U3A subject offers this information and knowledge?

What is that you say?

A Current Events discussion group or maybe a Science or Biological Science study group could be the answer, if not, perhaps a class focusing on Anthropological and cultural studies?

Wrong! Wrong! Wrong! Can you believe? It is Lucie Samson's French 5A- Conversation Class.

To encourage all students to participate in discussions, students volunteer to present a French language "Show and Tell" session on a topic of their own special interest. The remainder of the class asks pertinent

questions, add to the topic and join in discussion of "spin-off" issues arising from the main topic.

This exercise has many advantages for all students. The presenters already have the knowledge and expertise in the subject but need to acquire suitable French vocabulary. Careful employment of appropriate verbs and tenses are also necessary for the presentation.

Everyone is a winner, as the audience gains knowledge of a specific topic and extends their French Vocabulary to match. Even more interesting is the insight into classmates and their special interests!

The sessions prove to be very enjoyable, very interesting and always stimulate much enthusiastic discussion.

Thanks to Lucie for a great activity, and where else but in a U3A class could there be the opportunity for all of this to take place.

Lorraine Chapman
French 5A



Judith a Master Swimmer



I keep fit so that I can enjoy taking my French 3 class and I train with the Malvern Marlins, a club associated with MSV (Masters Swimming Victoria).

Recently, twenty 'Marlins' spent a week in sunny warm Rockhampton, Queensland, taking part in the Australian Masters Championships in the new \$17 million Swimming Complex.

Warm-up started at 7:30 each morning and most of us swam in at least two events for each of the five days of the Carnival. The highlights, as usual, were the team relays and social get-togethers in the evenings.

Some of my teammates swam record times; I was happy to swim just fast enough to qualify for the World Masters, which will be held in Montreal, Canada, in early August this year.

There was a sailcloth roof suspended over the 50-metre outdoor pool to ensure swimmers do not get sunburnt in the water. In the event of an approaching cyclone, the white cloth can be removed. Fortunately we only experience warm, calm weather

Judith Gregory



U3A Nunawading Golf Group

From left to right, back row: George Thomson, Paul Makinson and Ron Coleman. Middle row: Melanie Soon and Toshie Burke. Front row: Michael Donohoe, Alice Jiew and Naomi Towers.

The U3A Nunawading Golf Group meets every Monday at the Morack Golf Club at 7.45 am for tee-off at 8.00 am.

If you are interested in joining this group, please leave your details at the office.

Whitehorse Community Support Register

Feel safe and secure in you own home

The Whitehorse Community Support Register is a confidential register designed to help people who are older, have a disability or are isolated, to feel more secure living on their own.

The register is maintained by volunteers at the Box Hill Police Station and contains personal details, including Next of Kin and other emergency contacts, together with relevant medical conditions, which can be accessed by Police in cases of emergency 24 hours a day, 7 days a week.

In addition, if you request, a volunteer will make a regular phone call to check on your welfare.

Registration forms are available from Police Stations in the City of Whitehorse, by phoning 8892 3385 (Mon – Fri 10am – 12pm) or by emailing communityregister@gmail.com.

Registration is voluntary, there is no charge and you can opt out at any time.

Global Fiesta

U3A Nunawading was again well represented at this year's City of Whitehorse Global Fiesta at Box Hill Gardens on Sunday 16 March. The annual event is a free celebration of Whitehorse's rich multicultural community.

First on the Harmony Stage were our Belly Dancers who created a wonderful scene of colour and movement. Afterwards they came down onto the grassed area in front of the stage and encouraged the audience to try a little belly dancing of their own.

Our Greek Dancing group entertained

the audience with a very proficient demonstration on stage and then led many adults and children in a traditional Greek "Zorba" dance after their performance.

We also had a small marquee, which was decorated with many large photos of U3A activities, where Jan Goodwin, Linda Parisi and Anne Lupton talked to passersby and handed out brochures.

Many thanks to our performers who were very well received by the audience, to our volunteers in the marquee and to Brian Nicholson and John Laffin for setting up our stand.



Tournoi de Petanque

After Googling several conflicting weather reports for Tuesday 25 March, ranging from storms with lightning and to possible showers, the day presented a perfect 24°C with sunny spells.

At Wattle park, les pistes were beautifully prepared with stringybark dividing lines. The roll-up was unfortunately not well supported by the French fraternity this year for some reason. However, those who were there had a great time.

After being reorganised into two sections of five pairs, there was the usual confusion on how to play and how to score, plus those who had never played and those who had forgotten! But everybody soon settled to contest some keen matches. One section had to have a play-off.

The final was Julie Dunlop and Jenny Miles vs Brigitte Ciurleo and Stephen Speadborough, with the latter pair prevailing, no doubt due to Steve's rigorous

OS training in France and his magnificent demoralising "bomb" to win one 'end'.

Prizes were awarded by Leo Sargent. Unfortunately, we did not record the event for prosperity. Thanks to David Tydmen, Margaret Spreadborough, Fiona Bowater and Mary Churchward for their valuable assistance.

Roy Turner



U3A member, Mary Nathan, received a surprise visit from her exercise classmates during her cards (hand & foot) class on the last Wednesday of March to celebrate her 90th birthday.

Mary is a very active member, enjoying her classes and social get-togethers. Many may remember her in fancy dress as one of the cast at our afternoon of music, merriment, mystery and mayhem last July.

Special birthday celebrations continued for Mary and her many friends and family the following day at the Blackburn Hotel. All birthdays are worth celebrating but the big ones especially so. Well done, Mary!



During a recent overseas holiday our Line dancing leader, Marie Pietersz, was selected to dance the samba in the finals of 'Dancing With The Stars' at sea. In the photo Marie can be seen with her professional dance partner at the competition. Marie has choreographed a samba line dance, which she has taught her class at U3A.



NUNAWADING
UNIVERSITY OF THE THIRD AGE

U3A NUNAWADING INC.
REG.NO.A002195IZ

ABN 13 738 482 624

NOTICE OF ANNUAL GENERAL MEETING

Wednesday August 20th, 2014 at 11.00 am

Notice hereby given that the Twenty Fourth Annual General Meeting of U3A Nunawading Inc. will be held at the Nunawading Seniors Centre, 22 Silver Grove, Nunawading.

ORDER OF BUSINESS

1. Apologies.
2. Confirm the minutes of the last Annual General Meeting
3. Receive, consider and adopt the Annual Report
4. Receive the Statement of Accounts and Auditor's Report for the period 1st July, 2013 to 30th June, 2014.
5. Notification of Membership Fee for 2015
6. Appointment of the Auditor
7. Elect Office Bearers and Committee Members
8. Special Resolution to change the Constitution and Rules*
9. Any other business of which notice has been given in accordance with the Constitution

***Special Resolution:**

Those members eligible to vote, who attend the 2014 AGM, will be asked to consider the Special Resolution to change the Constitution and Rules, to be proposed at that meeting. The proposed changes are to:

- modernise and change the format and structure of the proposed 2014 Constitution and Rules;
- include new rules, amended rules, plus any associated Note or Example; and
- rescind rules and subrules from the 2000 Constitution.

Summaries of the above changes are in this Newsletter --"Summary of Proposed Alterations to the Constitution (by way of a Special Resolution at 20th August AGM)" appear on pages 17-23. Copies of the proposed 2014 Constitution and the 2000 Constitution are available from Silver Grove office and on the website:

Noela Winter
Hon. Secretary

The Nomination Form for committee positions is on the following page of this Newsletter.



NUNAWADING
UNIVERSITY OF THE THIRD AGE

U3A NUNAWADING INC.
REG.NO.A002195IZ

ABN 13 738 482 624

NOMINATION FORM

Election of Office Bearers and Committee Members 2014/2015

All positions are declared vacant at the Annual General Meeting and nominations are invited for:

**PRESIDENT
VICE-PRESIDENT
HON. SECRETARY
HON. TREASURER
and
10 COMMITTEE MEMBERS**

We, the undersigned Members of U3A Nunawading Inc., hereby nominate:

FULL NAME

of (address)

being a Member of U3A Nunawading Inc. entitled to vote and stand for election

for the position of:

PROPOSER	Full name	_____
	Address	_____
	Signature	_____
SECONDER	Full name	_____
	Address	_____
	Signature	_____

I, _____ [nominee's name in full]

hereby consent to this nomination. I certify that I am a member of U3A Nunawading Inc. entitled to vote and am eligible to stand for election in the position nominated.

Signature _____

Date _____

NOMINATIONS CLOSE WEDNESDAY, 13TH AUGUST, 2014

Please return completed Nomination Forms to:-

**The Hon. Secretary,
16-20 Silver Grove,
Nunawading 3131**

Additional Nomination forms are available at the U3A office.

Constitutional Change - Get Involved, Have Your Say

The comprehensive review of our 2000 Constitution is now completed, with the new 2014 Constitution proposed to replace it.

This proposed new Constitution has come about due to changes in State Government legislation governing incorporated associations, the Associations Incorporation Reform Act 2012 and Regulations. U3A Nunawading Inc. has been an incorporated association since its inception in 1990.

Legislative change has brought with it some new statutory rules and other matters that must now be included in our Constitution. The proposed 2014 Constitution has been developed using the Regulations "Model Rules" as the basis. Our continuing valid rules from the 2000 Constitution have been incorporated into it, and some of the other new matters have been amended to better reflect our needs.

Not only are there over 20 new rules, there are also lots of amendments to existing rules. The format has also changed, with even the language now being the easier-to-read plain English.

To change to the new proposed 2014 Constitution, not less than 75% of the members who attend the 20th August Annual General Meeting must vote in favour of the special resolution proposing adoption of the changes within it. Associate

members are ineligible to vote and there are no provisions for proxy voting.

Some of the rule changes include the changed role of the Secretary, who takes over the role of the previous Public Officer – with specific statutory responsibilities to Consumer Affairs Victoria and responsibility for the register of members. Our Purposes have been updated. Membership eligibility, members' rights and responsibilities are also included, with the Constitution being a contract between U3A Nunawading Inc. and its members. There is greater member-access to organisational records, with some restrictions continuing to apply. If ever needed, there is now a member disciplinary process. The role and powers of the Committee of Management, and committee members' responsibilities are now spelled out. There is a proposed increase in the size of the Committee of Management, with an extra Vice-President and the term of office for office-bearers proposed to be increased from one to two years. Technological advances are recognised, with off-site members being able to participate in meetings if there is clear and simultaneous communication.

To assist you in your consideration of the changes proposed in the new 2014 Constitution, a 7-page summary document – "Summary of Proposed Alterations to the Constitution (by way of a Special Resolution

at the 20th August AGM)" – is included in this edition of the Newsletter on pages 17-23. Please take the time to read this, to decide whether you support the proposed changes. Come along to the AGM and have your say.

To further assist you, copies of the proposed 2014 Constitution are now available from the Silver Grove Front Office and also on our website: www.u3anunawading.com.au

Copies of the current 2000 Constitution are also available from both these sources.

If the proposed 2014 Constitution is approved at the AGM, that's not the end of the approval process. The newly member-approved 2014 Constitution then needs to be submitted to the Registrar of Incorporated Associations, Consumer Affairs Victoria, for approval. Only after it is approved by the Registrar, does it become our official Constitution.

If you have particular enquiries, want more information on particular rules or want to know more about the process, you can contact Barbara Worcester, Lindsay Glen, Noela Winter or any other committee member – their names are listed at the back of the Newsletter.

Barbara Worcester

Convenor, Constitution Subcommittee

Do you want to join the fight against cancer?

The Australian Breakthrough Cancer (ABC) Study will be working with over 50,000 Australians to investigate the causes of cancer and other diseases. This study will investigate the roles that our genes, lifestyle and environment play in the development of diseases to better understand the ways that they can be treated or prevented.

The ABC Study will be a long-term study, tracking the health of Australians over a number of years and building a large set of health-related information essential for making breakthroughs in the prevention of cancer and other diseases.

You can take part in the ABC Study if you're an Australian resident, 40 to 74 years of age, and you've never been diagnosed with cancer, other than non-melanoma skin cancer.

The ABC Study will commence in October 2014.

For further information please email ABCstudy@cancervic.org.au

Summary of Proposed Alterations to the Constitution (by way of a Special Resolution at 20th August AGM)

1. Modernising and changing the format and structure by:
 - (a) including a numbered and page-referenced index (Table of Provisions), Parts and Divisions; and
 - (b) altering and modernising the language of continuing valid rules and subrules of the 2000 Constitution to that of the proposed 2014 Constitution's plain-English format.
2. Including the following new and amended rules, including relevant Note or Example/s:

Rule Number/ Note/Example	Summary/comment
Note, first item, p. 3	New – Link to AIR Act - Rules are terms of a contract between U3A Nunawading Inc. and its members {S 46 AIR Act}
Note, following Rule 1(2) p.3	New – Link to AIR Act - name and registration number must appear on all business documents (S23 AIR Act)
Rule 2 Purposes, p.3	Updated and amended: now also includes life-long learning concepts, community program participation, advocating and celebrating capabilities and value to society.
Rule 4 Definitions p. 3	New and amendments: <u>absolute majority</u> of Committee – majority committee members currently holding office and entitled to vote; <u>Chairperson</u> - person chairing the general or committee meeting; <u>committee meeting</u> - meeting of the Committee of Management; <u>committee member</u> - elected or appointed member of Committee of Management; <u>disciplinary appeal meeting</u> - members of Association convened to hear disciplined member's appeal; <u>disciplinary meeting</u> -meeting convened to hear and determine action against member, if any; <u>disciplinary subcommittee</u> - appointed by Committee to hear/ determine action, if any, against member (rule 21); <u>member entitled to vote</u> - under rule 13(2) i.e. been a member for more than ten days; not suspended and not an associate member. <u>special resolution</u> - resolution requiring not less than three-quarters of the members voting at general meeting to vote in favour; <u>the Act</u> - Associations Incorporation Reform Act 2012 including any regulations made under that Act; <u>the Registrar</u> -.Registrar of Incorporated Associations;
Rule 5 Powers of Association p.4	New Rule – 5(1)power to achieve purposes, 5(2) may (a) acquire, hold, dispose real/personal property; (b) open/operate accounts; (c) invest in lawful investments; (d) raise/ borrow money (e) secure repayments, or payment of debt/liability; (f) appoint agents to transact business; (g) enter into any other necessary/desirable contracts. 5(3) Only exercise powers/use income and assets, for its purposes.
Rule 6 Not-for-profit organisation p.5 Note, following 6(2)	Amendments: 6 (2) – member re-imbursements made in good faith on terms no more favourable than if member not a member. Links Rule 6 to specific provisions of AIR Act: S 33 (no pecuniary profits for members); S 4 (circumstances not regarded as securing pecuniary profit for members)
Rule 7 Minimum number of members p.5	New Rule – must have at least 5 members
Rule 8 Who is eligible to be a member p.5	New Rule – any retired or semi-retired person who supports the purposes of the association.
Rule 9 Application for membership p.5 Note, following 9(2)(b)	Amendments - 9(1) applications submitted to committee member. Membership application to include 9(1)(b) support the purposes (Rule 2), and 9(1)(c) agree to comply with Rules. 9(2)(b) application may be accompanied by joining fee (if any) The joining fee (if any) determined by the Committee under rule 12(1).
Rule 10 Consideration of application p.5	Amendments – 10(1) Committee/delegated committee member approves. 10(2) delegated committee member advises applicant. 10(3) if application rejected, accompanying money returned. 10(4) no reason need be given if application rejected.

Summary of Proposed Alterations to the Constitution (by way of a Special Resolution at 20th August AGM)

Rule 11 New membership p.6	Amendments –11(1) register of members now responsibility of Secretary, not the Treasurer. 11(2) become a member whichever is the later of (a) membership approval or (b) paying membership fee.
Rule 12 Annual membership fee and fee on joining p.6	Amendments – 12(1)(a) new option of a joining fee, with fees operative for following calendar year. 12(1)(b) Committee determines payment date of membership fee. 12(2) specifies membership fees to be notified to members at AGM. 12(3) lower membership fee may be payable by associate members. 12(4) payment options available to Committee for new members joining after start of calendar year (a) full membership fee (b) pro- rata based on remainder of year or (c) fixed amount. 12(5) rights of member suspended until paid membership fee.
Rule 13 General rights of members p.6	Amendments - member entitled to vote if 13(2)(b) been a member for more than 10 business days; and 13(2)(c) membership rights not suspended for any reason.
Rule 15 Associate Members p.7	Amendments –15(1)(b) Committee determine any other category. 15(2) now includes Committee's ability to place other membership restrictions on associate members.
Rule 17 Ceasing membership p.7	New Rule – 17() Ceases on resignation, expulsion or death. 17(2) When ceases, date of cessation entered in register of members by Secretary.
Rule 18 Resigning as a member p.7	Amendments –18 (2)(b)(i) if no annual membership payable, Secretary makes written request of intentions; 18(2)(b)(ii) if no response within 3 months, member taken to have resigned. New - Links to Rule 76(3), how notice is to be given
Note, following 18(1)	
Rule 19 Register of members p.7	Amendments - 19 (1) – responsibility for register now that of Secretary, not the Treasurer; additional information required– 19(1)(a)(iii) date of becoming member; 19(1)(a)(iv) notation if associate member; 19(1)(a)(v) any other information as determined by Committee. 19(2) member may not copy register of members. 19(3) any information obtained by a member from register of members not be used for improper purposes. Link to S 59 of AIR Act where access to personal information may be restricted in certain circumstances; S 59 of Act makes it an offence to improperly use information from the register.
Note, following 19(3)	
Rules 20 Grounds for taking disciplinary action p.8; Rule 21 Disciplinary subcommittee p.8; Rule 22 Notice to member p.8; Rule 23 Decision of subcommittee p.9; Rule 24 Appeal rights p.9; Rule 25 Conduct of disciplinary appeal meeting p.9	New Division, Rules 20 to 25 inclusive. The procedure for taking disciplinary action against a member: 20 - not complying with these Rules, not supporting the purposes (Rule 2) or engaging in conduct prejudicial association's interests. 21 – setting up a disciplinary subcommittee. 22 – Notice to member and Includes mechanism for member to put their case. 23 - range of possible outcomes of disciplinary hearing. 24 - appeal rights and process. 25 – conduct of disciplinary appeal meeting: process for member meeting where both Committee and suspended/expelled member put their case. Committee decision upheld if not less than three quarters of member voting vote in favour of decision.
Rule 26 Application p.10 (Grievance procedure)	Amendments – 26(1)(b) includes grievance between member and Committee; 26(2) if grievance matter subject to disciplinary procedure, member must not lodge grievance until disciplinary procedure completed.
Rule 28 Appointment of mediator p.10	Amendments –if parties to dispute unable to resolve between themselves within 14 days (rule 27), 28(1) within 10 days thereafter parties must 28(1)(a) notify Committee of dispute; 28(1)(b) agree to or request appointment of mediator; 28(1)(c) attempt in good faith to settle dispute by mediation. 28 (3) Appointed mediator may now include former member, but not person 28(3)(b) biased in favour or against any party.
Rule 31 Annual general meetings p.11	Amendment – when Committee determines date of AGM, 31(2) also to determine time and place
Rule 32 Special general meetings p.11 Note following 32(3)	Amendments – 32(1) – definition of special general meeting now excludes a disciplinary appeal meeting, as well as AGM. General business may be considered if included as item in meeting notice (Rule 34) and majority of members at meeting agree.

Summary of Proposed Alterations to the Constitution (by way of a Special Resolution at 20th August AGM)

Rule 33 Special general meeting held at request of members p.11	Amendments – 33(3) – change timelines for Committee convening general meeting at members request from within one month to within 2 months; 33(4) – change timelines for convening of such meetings from within 3 months to within 4 months after date of original request. 33(4)(b) meeting may only consider business stated in original request.
Rule 34 Notice of general meeting p.12	Amendments: 34(1)(a) – 21 days' notice if a special resolution proposed at the meeting. 34(2)(c)(i) & (ii) – if a special resolution proposed, 34(2)(c)(i) it must be stated in full; 34(2)(c)(ii) state intention to propose the resolution as a special resolution. 34(3) – rule not apply to disciplinary appeal meeting.
Note following 34(3)	Links back to Rule 24(4) re notice requirements for disciplinary appeal meeting.
Rule 35 Proxies p.12	New Rule. The rules must now specifically state whether or not proxies are permitted at general meetings. There is no specific proxies provision in the 2000 Constitution - it refers to members being "present", "personally present" and "present and voting" at general meetings i.e. proxies not permitted.
Rule 36 Use of technology p.12	New Rule. If persons not present at general meeting can clearly and simultaneously communicate by use of technology with each member present, are taken to be present at meeting and able to vote.
Rule 37 Quorum at general meetings p.13	Amendments – 37(2) also to include any members present under Rule 36. 37(3)(b)(i) if an adjournment, changed from same day following week to a date not more than 21 days after adjournment.
Note following 37(3)(a)	If meeting convened by member is dissolved, business to be considered, taken to be dealt with. For business to be reconsidered, member must make new request under Rule 33.
Rule 38 Adjournment of general meeting p.13	Amendments – 38(2) reasons for adjourning meeting (a) insufficient time to deal with business, or (b) to give members more time to consider business.
Example following 38(2)(b)	Members wishing more time to examine financial statements submitted at AGM.
Rule 39 Voting at general meeting p.14	Amendments – 39(1)(c) excludes special resolution from questions being decided on a majority of votes. 39(3) only those present at previous meeting can vote to confirm those minutes. 39(4) This rule does not apply to disciplinary appeal meeting
Rule 40 Special resolutions p.14	Amendments - resolution passed if not less than three quarters of members present vote in favour of resolution.
Note, following 40	Link to AIR Act plus special resolution needed to (a) remove Committee member from office (b) alter the Rules of Constitution
Rule 41 Determining whether resolution carried p.14	Amendments – 41(2)(a) Chairperson determines manner of taking a poll if requested by three or more members on any question. 41(3) poll demanded on election of Chairperson or on adjournment question must be taken immediately. 41(4) poll demanded on any other question must be taken before close of meeting at time determined by Chairperson
Rule 42 Minutes of general meeting p.14	New Rule. 42(1) minutes to be taken and kept. 42(2) resolutions voted on and voting result. 42(3)(a) name of attendees; 42(3)(b) financial statement submitted; 42(3)(c) certification by two committee members that financial statements give true and fair view 42(3)(d), any audited accounts and report
Rule 43 Role and powers (of Committee) p.15	New Rule. 43(1) Business must be managed by or under direction of Committee. 43(2) Committee may exercise all powers of Association except those required to be exercised by members' general meeting. 43(3) Committee may (a) appoint and remove staff; (b) establish member subcommittees with appropriate terms of reference; (c) develop/implement policies, processes, procedures, publications and other business documents as long as not inconsistent with the rules or the AIR Act.
Rule 44 Delegation p.15	New Rule. 44(1) Committee may delegate to a Committee member or subcommittee any powers and functions other than (a) the power of delegation or (b) a duty imposed on Committee by AIR Act or any other law. 44(2) Delegation in writing and subject to conditions and limitations Committee considers appropriate. 44(3) By written revocation, Committee may revoke delegation wholly or partly.
Rule 45 Composition of Committee p.16	Amendment – 45(1)(b) increase size of Committee by having two Vice-Presidents, so that if President and one Vice-President absent on holidays etc. at same time, other Vice-President takes over; also better able to use VPs as a mentoring role

Summary of Proposed Alterations to the Constitution (by way of a Special Resolution at 20th August AGM)

Rule 46 General Duties (Committee members) p.16	Amendments – 46(1) after election each Committee member must become familiar with Rules and AIR Act. 46(2) Committee collectively responsible for ensuring compliance with AIR Act and that individual members comply with Rules. 46(3) Committee members must exercise powers, discharge duties with reasonable care and diligence. 46(4) in good faith in Association's best interests and for a proper purpose. 46(6) in addition to duties imposed by Rules, committee member must perform any duties imposed by resolution at a general meeting
Note, following 46(5)(b)	Link to AIR Act, Division 3 of Part 6 which sets out general duties of office holders
Rule 47 President and Vice-Presidents p.16	Amendments – consequential amendments to wording due to Rule 45 now having 2 Vice-Presidents: 47(1) – “the Vice-President” changed to “a Vice-President” and 47(2) “President and Vice-President are both absent” changed to “President and Vice-Presidents are all absent”
Rule 48 Secretary p.17	Amendments –new statutory responsibilities as AIR Act now assigned Secretary with roles of the previous Public Officer. 48(1) must perform any Secretary duty/function required under AIR Act. 48(2)(a) now has responsibility for maintaining register of members, role previously that of Treasurer. 48(2)(c) provide members with access to register of members as per Rule 19, minutes of general meetings and other books and documents. 48(2)(d) perform any other duty/function imposed on Secretary by Rules. 48(3) must give Registrar notice of appointment within 14 days
Example, following 48(1)	Link back to AIR Act whereby responsible for lodging documents with Registrar
Rule 49 Treasurer p.17	Amendments 49(1)(b) all moneys received paid into associations account within 15 days of receipt. 49(1)(c) make any Committee or general meeting authorised payment. 49(2)(b) coordinate preparation of financial statements and Committee certification prior to AGM. 49(3) must ensure at least one other committee member access accounts and financial records
Rule 50 Who is eligible to be a Committee member p.17	Amendment – 50(a) to include member being aged 18 years or over.
Rule 51 Positions to be declared vacant p.18	New Rule – 51(1) at AGM, after the annual report and financial statements received. 51(2) Chairperson of AGM must declare vacant those positions on Committee that are becoming vacant.
Rule 52 Nominations p.18	Amendment – 52(1) prior to election of each position, Chairperson must advise members present of nominations received.
Rule 53 Election of President etc. p.18	Amendments – 53(1) separate election for each of President/Secretary/Treasurer. 53(4) single election for 2 x Vice-Presidents 53(5) if number nominated equal to vacancies, declared elected. 53(6) if more nominations than vacancies, a ballot must be held. 53(7) on his or her election, new President may take over as Chairperson of the meeting.
Rule 54 Election of ordinary members p.18	Amendment – 54(1) a single election may be held to fill all ten positions. 54(4) after all elections, if remaining vacancies, nominations can be called from members present at meeting. 54(5) if nominations exceed vacancies, ballot to be held
Rule 55 Ballot p.19	New Rule –process for conducting ballot for election: 55(1) Chairperson appoint member as returning officer (R/O). 55(2) R/O must not be a nomination for the position. 55(3) before ballot taken, each candidate may make short speech. 55(4) secret ballot. 55(5) R/O give blank piece of paper to members present. 55(6) for single position, voter write name of candidate they prefer. 55(7) ballot more than one position, voter writes the name of each candidate they are voting for and no more names than vacancies. 55(8) ballots with more names than vacancies not counted. 55(9) each written name on ballot paper counts as one vote. 55(10) R/O declares elected candidate/s who receive most votes. 55(11) if equal votes, R/O conduct a further ballot or, if candidates agree, decide outcome by lots
Examples follow 55(11)(b)	Drawing lot may be toss of a coin, drawing straws, drawing name out of hat

Summary of Proposed Alterations to the Constitution (by way of a Special Resolution at 20th August AGM)

Rule 56 Term of office p.19	Amendments–56(1) President, 2 Vice Presidents, Secretary and Treasurer two-year term. 56(2) at 2015 AGM, where office-bearers served for previous one or three years in same position, (a) eligible for re-election for a one-year term; and (b) at 2016 AGM those elected in same position for (i) four consecutive years ineligible for re-election to same position; (ii) two consecutive years, eligible for re-election for one two-year term. 56(3) incorporates two-year term into four consecutive years maximum in same position. 56(4) at end of four year consecutive, eligible to nominate for any other committee position.
Rule 57 Vacation of office p.20 Note following 57(2)(c)	Amendments – now includes 57(2)(b) where if committee member absent from three consecutive meetings without leave of absence under rule 68, cease to be a member of Committee. 57(2)(c) – cease to be committee member due to S 78 AIR Act. Committee member may not be secretary if not residing in Australia
Rule 58 Filling casual vacancies p.20	Amendments – 58(1)(a) – reference to vacancy occurring under rule 57. 58(2) if Secretary position becomes vacant, Committee must appoint another member within 14 days. 58(3) – reference to rule 56 (term of office) applying
Rule 59 Meetings of Committee p.21	Amendment – 59(2) committee members must determine date, time, place first committee meeting after AGM
Rule 60 Notice of meetings p.21	Amendments – 60(2) notice may be of more than one meeting. 60(3) notice must state date, time and place.
Rule 61 Urgent meetings p.21	New Rule 61(1) Urgent situations, notice need only be as much as practicable and by quickest means. 61(2) any resolutions passed must be by an absolute majority of Committee. 61(3) only business conducted is that for which meeting called.
Rule 62 Procedure and order of business p.21	New Rule 62(1) Committee meeting procedure as determined from time to time by Committee. 62(2) Order of business may be determined by members present at meeting
Rule 63 Use of technology p.21	New Rule If committee member not present at Committee meeting can clearly and simultaneously communicate with those present by use of technology, are taken to be present at meeting and able to vote.
Rule 64 Quorum p.22 (Committee meetings)	Amendments - 64(2) now includes reference to Rule 63 so those participating by way of technology also included as present at the meeting. 64(2) quorum changed from four to a majority of committee members. 64(3)(b) – if meeting adjourned, reconvened meeting notice of time, date and place now no later than 14 days later, rather than following week.
Rule 65 Voting p.22 (Committee/subcommittee meetings)	Amendments – 65(1) and (2) now includes sub-committee voting. 65(3) motion not carried if another rule requires it to be passed by an absolute majority as per rule 61(2). 65(5) proxy voting not permitted.
Rule 66 Conflict of interest p.22 Note following 66(2)(b)	Amendments – 66(1) committee member with material personal interest in matter being considered must disclose nature and extent of interest to Committee. 66(3) material personal interest does not apply if (a) exists only because member belongs to class of persons for whose benefit association established; or (b) the members has interest in common with all, or substantial proportion of members Links back to AIR Act - if insufficient committee members to form quorum due to material personal interest and disqualified from voting, general meeting may be called to deal with matter
Rule 67 Minutes of meeting p.22	New Rule 67(1) Committee must ensure minutes each committee meeting taken and kept (no longer a specified Secretary role). 67(2) minutes must contain (a) names of members attending; (b) business considered; (c) resolution on which vote taken and result; (d) any material personal interest disclosed under rule 66.
Rule 68 Leave of absence p.23	New Rule 68(1) Committee may grant committee member leave of absence not exceeding 3 months. 68(2) Committee must not grant retrospectively unless satisfied not feasible to seek leave in advance.
Rule 69 Source of funds p.23	Amendment – the words “annual subscriptions” changed to “annual membership fees”; additional sources of funds – joining fees, fund-raising activities, grants, interest.

Summary of Proposed Alterations to the Constitution (by way of a Special Resolution at 20th August AGM)

Rule 70 Management of funds p.23	Amendments 70(1) must open account with financial institution for payment of expenditure and deposit of revenue. 70(2) subject to any restrictions imposed by general meeting, Committee may approve expenditure. 70(3) Committee may authorise Treasurer to expend funds up to specified limit without requiring Committee approval for each item. 70(4) all negotiable instruments must be signed by 2 committee members (rather than specified committee members). 70(5) all funds must be deposited no later than 15 days after receipt. 70(6) with Committee approval, Treasurer may maintain cash float as long as all money paid from or into account accurately recorded
Rule 71 Financial records p.23	Amendments 71(1) financial records must (a) correctly record/explain transaction, financial position/performance and (b) enable required AIR Act financial statements preparation. 71(2) financial records must be kept for 7 years. 71(3) Treasurer must keep in custody and control (a) financial records current year; and (b) any other Committee-authorised financial records
Rule 72 Financial Statements p.23	New Rule 72(1) for each financial year Committee must ensure AIR Act requirements met. 72(2) without limiting subrule 1, requirements include (a) preparation financial statements; (b) if required, auditing; (c) Committee certification of financial statements; (d) submission of financial statements to AGM; (e) lodgement financial statements etc. with Registrar
Rule 74 Common Seal p.24	Amendment – no longer use a Common Seal.
Rule 75 Registered address p.24	Amendment – 75(a) registered address that determined by Committee; (b) if no address determined, postal address of Secretary becomes registered address
Rule 76 Notice requirements p.24	Amendments – 76(2) notice requirements not operative for rule 61 - Urgent meetings. 76(3) options for members giving notice to association or Committee: (a) by hand; (b) post to registered address; (c) leaving at registered address; (d) if Committee determines is appropriate (i) by email to association or Secretary email address; or (ii) to association fax
Rule 77 Custody and inspection of books and records p.24	Amendments – 77(1)(b) member may on request inspect free of charge minutes of general meetings; and (c) financial records, securities, any other relevant documents including Committee meeting minutes, subject to any restrictions of subrule 77(2) - Committee may refuse member inspection relating to confidential, personal, employment, commercial or legal matters where to do so would be prejudicial to interests of association. 77(3) On request Committee must make available copy Constitution and Rules available to members and membership applicants free of charge. 77(4) Subject to subrule (2) and rule 19(2), a member may make copy of any other records referred to in this rule and association may charge reasonable fee for providing any copies. 77(5) relevant documents means records/other documents however compiled, recorded or stored relating to incorporation and management of association and includes (a) membership records; (b) financial statements; (c) financial records; (d) records/documents re transactions, dealings, business, property.
Note following 77(1)(c)	Links back to note following rule 19 re details of access to register of members.
Rule 78 Winding up and cancellation p.25	Amendments – 78(1) association may be wound up voluntarily by special resolution. 78(3) surplus assets to go to not-for-profit body with similar purposes. 78(4) The body to which surplus assets given must be decided by special resolution.
Rule 79 Alteration of Rules p.25	Note following – alteration to these Rules not take effect unless or until approved by the Registrar. If these Rules (other than 1, 2 or 3) are altered, association is taken to have adopted its own rules, not the model rules

PLEASE NOTE: Rules 1 (Name), 3 (Financial Year), 16 (Rights not transferable), 27 (Parties must attempt to resolve dispute – Grievance procedure), 29 (Mediation process – Grievance procedure), 30 (Failure to resolve dispute by mediation and 73 (Auditor) are not listed above: no changes are proposed to these Rules. Rule 14 (Honorary members), also not listed above, has some rescissions, listed as part of (3) below, under Rule 6 Honorary Membership.

Summary of Proposed Alterations to the Constitution (by way of a Special Resolution at 20th August AGM)

(3) Rescinding the following in the 2000 Constitution:

Rule 1.2 (Address) p.1	Actual address no longer needs to be included - replaced by rule 75 of proposed 2014 Constitution
Rule 2, Definitions p.1	<i>"Model Rules"</i> , <i>"Life Members"</i> , <i>"The Regulations"</i> – now Included as part of the new definition of <i>the Act</i> .
Rule 3, Interpretations p.2	Obsolete rule and subrules - 3.1: interpretations requirements of former legislation; 3.2 gender language of masculine implying feminine and vice-versa no longer required - proposed 2014 Constitution is gender-neutral, or uses both "his or her"
Rule 6, Honorary Membership, part 6.2p2	Part of this subrule dealing with enrolment procedure – considered to be a process issue, to be included in policy/guidelines/processes rather than as part of Constitution.
Rule 7, Life Member.p.3	As per Definitions above, no longer a separate category: Honorary member, rule 14, now broad enough to include.
Rule 8, Associate Membership, subrules 8.2 and 8.3 p.3	Enrolment procedure (8.2)- considered to be part of membership process and to be included in policy/guidelines/processes rather than as part of Constitution. Class attendance and vacancies (8.3) - more appropriately considered as per proposed rule 15(2) where Committee determines any restrictions of associate members and would be included in policy/guidelines/processes.
Rule 18.10 Public Officer p.7	No longer a requirement of the Act to have a Public Officer. In the AIR Act, the roles of a Public Officer have been re-assigned to the Secretary
Rule 28.2 Notices p.10	Receipt of post/email/fax deemed to be when would have ordinarily arrived. Consider part of policy/guidelines/processes.
Rule 33 Model Rules	Gives precedence to Model Rules over Own Rules. This is incorrect – once the Registrar approves Own Rules as being consistent with the requirements of the AIR Act, these become the Constitution. The Model Rules cannot then take precedence over the Registrar-approved Own Rules.

Please Note: Copies of the proposed 2014 Constitution document are available at the Silver Grove Front Office and on the website: www.u3anunawading.com.au
The 2000 Constitution is also available from both these sources.

If you have any queries, would like to discuss any rules or subrules or to know more about the review process, please contact the Constitution subcommittee members – Barbara Worcester (convenor), Lindsay Glen, Noela Winter or any other Committee of Management member.

Barbara Worcester
Convenor, Constitution subcommittee
on behalf of the Committee of Management
June 2014

YOUR COMMITTEE for 2013/2014

Executive			
President:	Annette Mason	Allan Brownrigg	Lindsay Glen
Vice President:	Leo Sargent	Valerie Donlon	Archie Kaan
Honorary Secretary:	Noela Winter	Elaine Forde	Noelene McCulloch
Honorary Treasurer:	Tom Wong	Barbara Gardiner	Barbara Worcester
Course Administrator:	Elsie Mutton		

TERM DATES 2014

Terms	Commences	Ends	Weeks	Public Holidays
2	28 April	27 June	9	Queen's Birthday – 9 June
3	14 July	19 September	10	
4	6 October	28 November	8	Melbourne Cup Day – 4 November (no classes on Monday 3 November)

KEY DATES 2014

Celebration of National Dress	Saturday 12 July
Nunawading AGM	Wednesday 20 August (no classes)
Darnum Music Village Tour	Wednesday 24 September
City of Whitehorse and U3A Nunawading Positive Ageing Expo	Thursday 2 October
Carnival of Learning, Victorian Seniors' Festival	Sunday 5 October
Whitehorse Spring Festival	Sunday 19 October
Melbourne Cup Day Function	Tuesday 4 November
Office Volunteers' Function	Monday 1 December
Leaders' Function	Thursday 4 December

Office Hours

During term Office Volunteers are on duty at our Silver Grove office from Monday to Friday 9.30am – 3.00pm. The office is closed during term breaks and on public holidays.

Contributions please!

We love to receive items for the Newsletter from Members and encourage you to consider writing a Letter to the Editor or a short article (100 to 300 words) about your involvement with U3A.

Where possible, items should be emailed as Word documents to u3anuna@bigpond.com and photos provided as jpeg files. Hard copies may be left in the Editor's pigeonhole at the U3A office at Silver Grove.

Publisher: U3A Nunawading Inc.
Editor: Valerie Donlon
Proofreaders: David Cullen & Pauline Cullen
Email articles to: u3anuna@bigpond.com

U3A Nunawading sincerely thanks the
**City of Whitehorse for funding to assist
 in the production of this Newsletter.**



Closing date for submissions to the next edition: Wednesday 6 August 2014.