

Membership Policy

PURPOSE:

The purposes of this wholly volunteer-based association, are to provide and promote the benefits and enjoyment of lifelong learning programs opportunities and activities for its members and to encourage and enable third-age retired and semi-retired persons to share their knowledge, skills, interests and experiences with each other within an environment of mutual co-operation and social equality.

Membership is open to any retired or semi-retired person who supports the purposes of the organisation.

POLICY:

- There are no age restrictions for membership. Generally members are 55 years and over.
- Members must be financial to attend classes except in the case of a Leader, Tutor or a Life Member where membership fees are waived.
- No formal qualification is required to join a class and no formal qualification is received at the end of the class.
- It is the responsibility of a Member to select classes that are suited to their abilities and meet their needs.
- Acceptance into any class is at the discretion of the Class Leader and Course Administrator. Class Leaders have the final say over membership of their classes.
- Class Leaders are not necessarily formally trained but have a knowledge of and an interest in the subject they teach. The class leader's comments reflect their personal opinions and are not necessarily those of U3A Nunawading.
- Members must abide by the Association's Constitution & Rules and Policies including the Code of Conduct.
- Every effort will be made to accommodate a Member with special needs. Acceptance into any class will be at the discretion of the Class Leader and Course Administrator.
- If there is a concern with a member the Leader, in consultation with the Course Administrator, and, if necessary, the President, will discuss the issue with both the Member and the Class Leader. The Leader ultimately has the choice of who they have in their class.
- If a member has a medical problem or an accident whilst at U3A Nunawading, an ambulance is called according to The Illness / Accident of a Member Policy.

MEMBERS WITH A CARER

- If a Member needs a Carer to accompany them to class, the Carer must remain with the Member at all times.

- The Carer needs to become a member of U3A Nunawading and will be listed on the database as "Member Carer".
- The Carer does not pay a membership fee and does not participate in the class, but must be in the room with the Member for whom they are the Carer.
- Before a member who needs a Carer is accepted into a class the course administrator or a member of the course admin team should meet with the Carer to discuss the person's individual needs. The Course administrator will then discuss the situation with the class leader to make sure everyone is comfortable with the situation and the needs of the person are able to be met and welcomed.
- If a Member with a Carer has a medical incident or an accident whilst at U3A Nunawading, after discussion with the Carer an ambulance may be called according to The Illness / Accident of a Member Policy.

RELATED DOCUMENTS/POLICIES:

- *AIR Act and OH&S Act*
- U3A Nunawading Inc. Constitution and Rules
- U3A Nunawading Policies