



NUNAWADING
UNIVERSITY OF THE THIRD AGE

ANNUAL REPORT 2023 – 2024



U3A Nunawading Incorporated
ABN 13 738 482 624 Registered
No. A0021951Z

Nunawading Community Hub
96 - 106 Springvale Road
Nunawading Vic 3131

Phone (03) 9878 3898
Email admin@u3anunawading.org.au
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Committee of Management 2023 - 2024



Top row L – R: Gary Walker (President), Athalie Edis (Vice-President), Ken Briscoe (Vice-President), Sue Ebert (Secretary), Colin Carter (Treasurer)

Middle row L-R: Elsie Mutton, Paulina Chong, Marlene Fernandes, Lorraine Fowles, Sue Fraser

Bottom row L – R: Terry Hart, Bronwyn Hughes, Carola Lehmer, Andrew Lockwood, Helen Smith.

OUR VISION

“Living, Learning and Enjoying Retirement”

OUR MISSION

Supporting positive ageing by providing opportunities for learning, exercise and social interaction for retired and semi-retired members of the community.

OUR VALUES

- Respect for all • Friendship through social connection • Sharing knowledge, skills, experience and time • Diversity of membership • Empathy

U3A Nunawading acknowledges the traditional owners of the land on which we meet – the Wurrundjeri people – and pay our respects to their Elders past, present and emerging.

U3A Nunawading acknowledges the ongoing support provided by the City of Whitehorse.



2023-2024 ANNUAL GENERAL MEETING

11:00 am Wednesday 21 August 2024

Order of Business

- 1 Apologies
- 2 Confirm Minutes of 2023 Special Meeting
- 3 Confirm Minutes of 2023 Annual General Meeting
- 4 Receive the 2024 President's Report
- 5 Receive the Statement of Accounts and Auditors Report for the period
1 July 2023 to 30 June 2024
- 6 Notification of Membership Fee for 2025
- 7 Notification of Appointment of Auditor for 2024/2025
- 8 Election of Office bearers and Committee Members 2024/2025
- 9 Presentation of Life Memberships
- 10 Any Other Business

Guest Speaker Lisa Williams
Partnerships and Participation Facilitator (Positive Aging)
Whitehorse City Council

Light Refreshments in Studio 2

MINUTES OF THE SPECIAL GENERAL MEETING

Held on 16 August 2023 at 10:00 am

**Studio 1, Nunawading Community Hub,
96 – 106 Springvale Road, Nunawading, Vic, 3898**

The President, Gary Walker, welcomed everyone. As a quorum of members were in attendance, the President declared the Special General Meeting open.

The Secretary had informed the President that no correspondence had been received that was specific to this meeting.

87 members were in attendance. 39 members have apologised and have been recorded.

The President handed the meeting over to Terry Hart, the Risk Manager, to present, discuss and move the adoption of three motions.

MOTION 1 – CHANGES TO RULE 55: BALLOT

The current Rule 55 states that, in the event of multiple candidates for election to a committee position, a blank piece of paper is to be handed to each member present and they must write on the ballot paper the name of the candidate for whom they wish to vote.

Terry Hart commented that this was an outdated way to conduct ballots and requires amendment.

Suggested change to Rule 55 (as highlighted):

(5) The returning officer must give **to each member present in person a ballot paper with the list of candidates.**

(6) If the vote is for a single position, the voter must **make a mark against the name of the candidate for whom they wish to vote.**

(7) If the ballot is for more than one position -

(a) the voter must **make a mark on the ballot paper against the name of each candidate for whom they wish to vote;**

(b) the voter must not mark the names of more candidates than the number to be elected.

(8) Ballot papers that do not comply with subrule (7)(b) are not to be counted.

(9) Each ballot paper on which the name of a candidate has been **marked** counts as one vote for that candidate, **or in the case of an election for more than one**

position, the ballot paper indicates a vote for each candidate whose name is marked.

These details were presented in the Notice of Special General Meeting dated 26 July 2023 and issued to all members.

Terry Hart asked for any questions from the floor, but none were raised.

Motion: “That in Rule 55 of the Constitution, the existing rules from paragraphs (5) to (9) be replaced by the suggested amended rules as detailed in the explanation in the Notice of Special General Meeting”. Moved by Ken Briscoe Seconded by Sue Ebert. Carried unanimously.

MOTION 2 – CHANGES TO RULE 9: APPLICATION FOR MEMBERSHIP

Terry Hart explained that Rule 9 of the Constitution does not explicitly say how one becomes a member. The current Rule 9 suggests that there is an application process which requires intermediate approval before enrolment can continue. This is not so: the full membership process can be completed as one activity.

Rule 9 (1) would be corrected to state “To ~~apply to~~ become a member of the Association, a person must ~~apply~~ **complete** online or ...”

Terry also commented that amended Rule 9, and current Rule 10 need to be read together to explain how a person becomes a member: being that to become a member a completed and processed application and payment of the membership fee is required.

Motion: “That in Rule 9 (1) of the Constitution, where the words “apply to” appear, these are to be deleted from the Rule, and where the word “apply” appears, to be replaced by the word “complete””. Moved by Elsie Mutton. Seconded by Colin Carter. Carried unanimously.

MOTION 3 – CHANGES TO RULE 37 OF THE CONSTITUTION: QUORUM AT GENERAL MEETINGS.

Terry Hart explained that the minimum quorum requirement at general meetings is very low, considering the number of members registered. The quorum is currently 5% of membership, or 20, whichever is the lower. The proposal is to alter this to 5% of membership, or 50, whichever is the lower.

Motion: That in Rule 37, part (2) of the Constitution, where it states the values of “5% or 20”, the values are changed to “5% or 50”. Moved by Ken Briscoe Seconded by Elsie Mutton. Carried unanimously.

As there was no further business, the President declared the Special General Meeting closed.

Signed.....

Date.....

MINUTES OF THE 33rd ANNUAL GENERAL MEETING

Held on 16 August 2023 at 11:00 am

**Studio 1, Nunawading Community Hub,
96 – 106 Springvale Road, Nunawading, Vic, 3131**

The President, Gary Walker, welcomed everyone. In the spirit of reconciliation, he acknowledged the Wurundjeri people of the Kulin Nation as the traditional owners of the land on which we are meeting, and paid respect to their Elders, past, present, and emerging.

The President declared the 33rd Annual General Meeting of U3A Nunawading open. There were approximately 60 attendees, including sufficient financial members to constitute a quorum.

The President introduced the current Committee, being himself as President, Vice-President Valerie Donlon, Vice-President Athalie Edis, Secretary Colin Carter, Treasurer Pauline Wang, Course Administrator Elsie Mutton OAM, Lindsay Glen, Frank Baseden, Ken Briscoe, Lorraine Fowles, Mary Fox, Paulina Chong, Sue Ebert, Terry Hart, and Andrew Lockwood. Marlene Fernandes was an apology.

The following guests were acknowledged:

Councillor Prue Cutts, Deputy Mayor of the Whitehorse City Council; our Local Councillor, Denise Massoud; Alex Brunetti, Acting Whitehorse City Council Hub Coordinator; Annie Grigg, President U3A Network Victoria; Alastair McCracken, Vice-President U3A Ringwood; Warren Turner, from the EACH Youth and Family Counselling Team; Life Members Barbara Gardiner, Noela Winter, Lindsay Glen, Elsie Mutton OAM, Valerie Donlon, Andrew Lockwood, and Barbara Worcester.

Apologies

Apologies have been received from Simon McMillan, CEO of Whitehorse City Council; Jeff Chambers, Team Leader of Leisure Facilities at Whitehorse City Council; MPs Will Fowles, Michael Sukkar, Carina Garland, Paul Hamer, and Keith Wolahan; Jan Bottcher, President of U3A Knox; Robert Taylor, President of U3A Waverley; Valerie Bourke, President of Box Hill U3A; and Life Members Lorraine Sterling, Leo Sargent, Dierdre Dyer, and Mike Lewis. Apologies from almost 40 other members have been received.

Minutes of the Previous Annual General Meeting

A copy of the 32nd AGM minutes were included in the 2022/2023 Annual Report which has been available on the website for the previous week.

Moved that the Minutes of the 32nd AGM reflect an accurate account of the proceedings: Elsie Mutton OAM. Seconded: Terry Hart. Carried

Moved that the Minutes of the 32nd AGM reflect an accurate account of the proceedings: Elsie Mutton OAM. Seconded: Terry Hart. Carried

Correspondence

The Secretary advised that there was no correspondence.

PRESENTATION OF THE PRESIDENT'S REPORT FOR THE YEAR ENDING 30 JUNE 2023.

President Gary Walker highlighted achievements by the U3A in his President's Report.

Membership increased to a record total of nearly 2,500; there are over 300 classes excluding Summer School; over 4,000 class attendances each week; over 350 dedicated class leaders, committee members, sub-committee members, reception desk and other volunteers that help contribute to the success of the U3A.

The President thanked the Course Administration Team, which include Elsie Mutton OAM, Ken Briscoe, Skip Lam, Dorothy Mayer, and Mai Roff; Helen Smith and Tony Widdows for their Computer Course Co-ordination, and Sue Ebert for Zoom Administration.

The President thanked Marlene Fernandes for accepting the new position of Member Liaison Co-ordinator. Morning tea invitations are now extended to new members. Marlene has a sub-committee comprising Mary Fox, Sue Fraser and Val Biggs assisting her in her new role.

The President thanked the Reception Volunteers Group and Athalie Edis for her leadership in this role.

The President thanked Valerie Donlon, Janice Jones, Grace Lee, and Benedict Chow for their role in providing up-to-date communications with members, and thanked Helen Smith for maintaining an informative website for members.

The President thanked Valerie Donlon, Athalie Edis, June MacDonald, Lorraine Fowles, Sue Ebert, and Kim Ngoc Tu for providing an outstanding summer school program with 80 classes and 1650 attendances.

The President thanked Lindsay Glen and Bert Lopes for their technical support to help classes run smoothly.

The President thanked June MacDonald for her work in arranging the popular Four O'clock Forums during the year.

The President thanked the Social Committee for enthusiastically organising Morning Teas during the year, for organising an "Australia's biggest morning tea" fundraising event, for organising an International Women's Day celebration in March 2023, for organising a well-attended Christmas in July 2023 celebration at the Mulgrave Country Club, and for organising a well-attended 2022 Melbourne Cup Eve celebration. He thanked Carol Clough and Paulina Chong for taking on the role of Social Committee Co-ordinator.

A Seniors Festival event was held at the Hub in October 2022. The U3A was a participant later in October 2022 in the Whitehorse Spring Festival held at the Hub and adjoining parkland.

The community garden continues to grow at the rear of the Hub with the help of Gabrielle and her team.

Community Award Recipients: The President extended congratulations to Valerie Donlon for receiving her 2021 Council of the Ageing Senior Achiever Award; to Andrew Lockwood for receiving a Whitehorse Community Achiever Award; and to Lindsay Glen for receiving a Deakin Community Award in the Seniors Category. U3A Nunawading also received a Deakin Community Award in the Group Category.

The President thanked Alex Brunetti, the Hub supervisor, and his team, for their continuing cooperation for organising class and other facilities at the U3A. The President also thanked our Ward Councillor, Denise Massoud, and the management of the City of Whitehorse for their support.

In June of 2023 we approved our 2023/24 budget, and we are keeping our fees low in the 2023/24 year by drawing down on our accumulated surplus.

We are currently operating under our 2022/2025 Strategic Plan which has three strategic outcomes: Optimising our use of the Hub facilities including IT and AV and available space; enhancing our members' experience; and employing the best use of our volunteer resources.

The President thanked the Committee of Management for their many hours of volunteering.

The President thanked several long serving Committee Members who are stepping down this year: Valerie Donlon, Vice-President and Communications Coordinator and Pauline Wang, Treasurer, both having served their prescribed 4-year term; Frank Baseden with 7 years' service; Lindsay Glen after more than 20 years' service; and Mary Fox who filled a casual vacancy in the Committee for the last 5 months. The President thanked Colin Carter for his service in the secretarial role, as Colin is stepping down to nominate for the Treasurer position.

There were no questions on the President's Report.

Moved by Gary Walker that the 2022/2023 President's Report be accepted. Seconded: Lindsay Glen. Carried

PRESENTATION OF THE FINANCIAL ACCOUNTS AND AUDITORS REPORT

The Treasurer, Pauline Wang, gave an overview of the major factors contributing to operating results during the 12 months to 30 June 2023 as detailed in the Income and Expense Report and Balance Sheet.

Moved that the 2022/2023 Audited Financial Accounts be accepted: Pauline Wang. Seconded: Paulina Chong. Carried

Notification of Subscriptions for 2024

The Treasurer announced that the membership fee for 2024 agreed by the Committee of Management would be \$55 for all members.

Appointment of Auditor for year ending 30 June 2024

The Treasurer announced that the Auditor for the financial year ending 30 June 2024 appointed by the Committee of Management is TBT Accounting Pty Ltd.

The Treasurer thanked Beryl Rath and Simm Chin for their bookkeeping support; the office volunteers for processing of subscriptions and related tasks; the Committee members; and especially Colin Carter, for their support.

The Treasurer thanked everyone for the opportunity to act as the Treasurer for the past 4 years and to participate as a member of the Committee.

There were no questions on the Treasurer's Report.

ELECTION OF COMMITTEE OF MANAGEMENT

In accordance with the Constitution, all positions were declared vacant at this AGM.

The term of office for all Officer Bearers and Ordinary Committee Members is one year, with a limit of four consecutive years for Office Bearers.

Gary Walker invited Valerie Donlon to conduct the election of President.

As only one nomination was received for the position of President, Gary Walker was duly elected to the position of President for the next twelve months.

Valerie Donlon handed the Chair to the President.

The President declared that as there was only one nomination for each of the two positions of Vice President, Athalie Edis and Ken Briscoe were duly elected to the positions of Vice President for the next twelve months.

The President declared that as there was only one nomination for the position of Secretary, Sue Ebert was duly elected to the position of Secretary.

The President declared that as there was only one nomination for the position of Treasurer, Colin Carter was duly elected to the position of Treasurer.

The President declared that 10 nominations were received for the positions of General Committee Member: Paulina Chong, Lorraine Fowles, Suzanne Fraser, Marlene Fernandes, Terry Hart, Bronwyn Hughes, Carola Lehmer, Andrew Lockwood, Elsie Mutton OAM, and Helen Smith.

In accordance with the Constitution, as the number of nominations received does not exceed the number of positions vacant, the President declared that these ten members are duly elected to the Committee of Management for the next 12 months.

The President congratulated everyone on their appointments and welcomed Sue Fraser, Bronwyn Hughes, Andrew Lockwood, Carola Lehmer and Helen Smith to the Committee.

Retiring Committee Members

The President announced that five members of our 2022– 2023 Committee have not re-nominated for the Committee, and he acknowledged their contributions. They are Valerie Donlon, Pauline Wang, Lindsay Glen, Frank Baseden and Mary Fox. The President presented gifts to each of them.

Life Memberships

The President announced that the Committee has awarded life membership to Pauline Wang, our outgoing Treasurer; and Colin Carter, our outgoing Secretary, who has now been appointed as the Treasurer at this Annual General Meeting.

Changes to Life Membership appointments

The President announced that at a meeting of the Committee on 25 May 2023, the Committee passed a new resolution to expand the scope of who can be awarded life membership.

1. Life membership now recognises any member who has made an exceptional contribution to U3A Nunawading.
2. Nominations for life membership can be made by any member of U3A or may be instigated by the Committee of Management.
3. The committee is responsible for deciding whether to award life membership. The Committee's decisions are final.
4. Life memberships should be considered in the three months leading up to the AGM and will be announced at the AGM.
5. A maximum of three life members will be appointed in any one year.
6. The new criteria for life membership will replace the current criteria and come into effect at the start of 2024.

OTHER BUSINESS

No other business was raised.

A member expressed that he was pleased to note that the U3A is establishing a member liaison committee to improve communications with new members.

The President acknowledged everyone who contributed to the organisation of this AGM.

As there was no further business, the President declared the 33rd Annual General Meeting closed.

The meeting was followed by a speech by Annie Grigg, President of U3A Victoria.

Signed.....

Date.....

PRESIDENT'S REPORT 2023 — 2024

The Year in Review

The last twelve months have once again seen massive growth at U3A Nunawading with Class Leaders, classes and membership numbers all increasing. Fortunately, our broad range of volunteers has helped to facilitate this growth and has our U3A in a strong position going forward.

Membership numbers increased by some 230 to put our total membership at 2700, once again a record number. Our Course Admin team have done a wonderful job in facilitating at least one class for every member and I am pleased to report that we didn't have to close membership at any time over the last twelve months.

At the last AGM Bronwyn Hughes, Carola Lehmer, Sue Fraser, Helen Smith and Andrew Lockwood were elected as new members to the Committee of Management and they have all settled in extremely well and are making a positive contribution to the running of our U3A.

A particular highlight of the past year was the opportunity to celebrate the 100th birthday of member Mary Nathan. We held a morning tea on 29 May where Mary was joined by her family, classmates and the City of Whitehorse Mayor, Denise Massoud. Having known Mary for around 70 years and grown up locally with some of her children it was a real thrill to attend and speak on behalf of U3A Nunawading.

Course Administration

The enrolment period began in November 2023 with some 380 courses having to be loaded into the database and enrolment week saw almost 2000 members enrol, including 230 new members. By July 2024 we had a total membership of 2700 members which includes 229 leaders and 14 Life Members.

Highlights of the year included Christmas workshops which once again proved to be very popular, and the Paper Craft class made the decorations for our Christmas tree. A thank you function for our Leaders was held in December 2023 where we farewelled 16 of our Leaders. We are fortunate enough to be able to welcome 14 new Leaders for 2024. A forum on the Voice Referendum was presented by Justice David Harper, Retired Judge of the Supreme Court of Victoria. A session on CPR and Defibrillator usage by Ambulance Victoria and a Body Scan provided by Aqualink were excellent. 2024 also saw our online apology system introduced.

2024 has been a very busy year with constant member requests, enrolment for new courses and processing hundreds of apologies due to illness and holidays. It was disappointing that a large number of members who enrolled in classes (especially Summer School) subsequently withdrew. This created a lot of extra work for Course Admin who then have to follow up wait-listed members to fill the vacancies.

January and February were frantic with the team reduced in numbers due to COVID and our jet-setting leader Elsie having a fabulous well-earned overseas trip with family. The rest of this year has run very smoothly due to the professionalism of the Admin team. The 3-week break at the end of June was a welcome chance for Course Admin and Leaders to recover. Planning for 2025 is well under way with most Leaders returning for 2025 and several new classes planned.

A huge thank you to our Course Administrator, Elsie Mutton, and her team of Ken Briscoe, Skip Lam and new team members Mai Roff, Cynthia Au and Ian Grayson, together with Helen Smith and Tony Widdows co-ordinating Computer and Digital Technology courses and Sue Ebert, our Zoom Administrator. We also said goodbye to our long-serving filing clerk, Dorothy Maher.

Member Liaison

The Member Liaison sub committee was formed to welcome new members to U3A Nunawading which is very important in providing our new members with a sense of belonging and making them feel valued within the organisation. We invite our new members to morning/afternoon tea at the beginning of term giving them the opportunity to meet each other and our Committee of Management members.

Feedback from these events has been extremely positive with new members expressing appreciation for the chance to meet over a cuppa. Thank you to co-ordinator Marlene Fernandes and her sub-committee of Barbara Gardiner, Bronwyn Hughes, Huah Eu, Mary Fox, Sue Fraser and Val Biggs.

Reception Desk Volunteers

Ninety-one members currently volunteer on our Reception Desk during U3A Nunawading's office hours. The friendly and helpful Reception Desk Volunteers (RDVs) are a vital part of U3A Nunawading's operation. They deliver the first welcoming contact for members and prospective members, provide information and perform various office duties and most importantly are always willing to have a friendly chat with our members.

To thank our RDVs for their valuable contribution, it was pleasing to see so many gather for an end of year celebration at morning tea in December 2023.

In January 2024 an information session was arranged so all RDVs were informed and prepared for the new year.

Thank you to Athalie Edis for an exceptional job coordinating this very important function.

Communications

We continue to keep members up to date with important information about their U3A via our website, monthly Update newsletters, email notices, the large display screens and our noticeboard.

Each month we assemble an interesting range of articles, including photo galleries of social and other fun activities, which are emailed to each member along with other important notices throughout the year. The articles are placed on our website where they remain well into the future, as well as being printed and displayed on our notice board at the Hub.

Our website provides a 24/7 reference source of up-to-date information such as term dates, public holidays, class notes, bridge scores and online safety information, all of which is available in four languages in addition to English.

Members can also navigate to the membership system from the website and course listings in the membership system can be viewed on the Courses and Timetables

pages of the website. The large display screens downstairs are an eye-catching way to gain members attention and to promote activities in a colourful way.

Thank you to our communications team of Helen Smith (Co-ordinator and Webmaster), Janice Jones, Mandy Parry-Jones, Grace Lee and Benedict Chow, plus team-members-in-training Bronwyn Hughes and Susan Hosseini.

Summer School

Our 2024 Summer School provided a diverse program with fifty-one activities available for members over the two weeks of Summer School. Taiji on the lawn commenced each day followed by dancing, singing, creating, making, cooking, tasting, drawing, sketching, painting, playing, stitching, quizzing, knitting, learning, listening and viewing. We are very fortunate to have many members and Guest Presenters who willingly give their time and are generous in sharing their skills, knowledge and passions. We are grateful for the preparation and thought each presenter puts into their session, providing our members with new experiences and ideas.

Summer School would not be successful without great organisation from our convenor, Athalie Edis, and her sub-committee of Kim Ngoc Tu, Lorraine Fowles, Sue Fraser, Valerie Donlon and June MacDonald.

Thank you to Course Admin for managing the class lists and Bert Lopes and Lindsay Glen for giving their time to provide IT support each day. Thank you to Committee members and Reception Desk Volunteers who kindly gave their time for the special Summer School roster. A special thank you to Jenny Hooper, Sue Fraser and Valerie Donlon for leading excursions to The Round, The Jazz Museum, The Old Treasury Building, Rippon Lea and the Johnson Collection which all helped to make Summer School 2024 a ripping success.

Social Events

We had a change of Social Committee Convenor this year with Bronwyn Hughes taking over from Paulina Chong.

In November 2023 we had a fun celebration on Melbourne Cup Eve which was well attended. Members dressed in their finest attire topped with hats and fascinators adding to the fun. Champagne toasting and our very own Phantom Race call was enjoyed by all.

Morning tea was provided for members on 17 May in the dining area where they enjoyed a cuppa and pastries at the end of a busy week.

Christmas in July was held at the Mulgrave Country Club on 4 July where members enjoyed a traditional Christmas lunch. This was a very enjoyable event with lots of singing and dancing where some of the great dancers we have at U3A Nunawading took to the dance floor with great gusto.

Thank you to Bronwyn Hughes and her active Social Committee for their great work over the past 12 months.

Participation in Community Events

With the initiation of the Positive Aging Program, City of Whitehorse held their Seniors Festival in conjunction with the Victorian Seniors Festival at The Round on 1 October 2023. Although space was limited, we had Art displays in the foyer, two dance groups

performed at the Studio and our Choir and Cantonese Opera performed in the Auditorium.

The annual Whitehorse Spring Festival was held on 15 October 2023 at the City of Whitehorse precinct, with many of our members performing on the day. We also had a Community Stall set up for enquiries about U3A Nunawading and art pieces from our various Art classes were displayed in the Function Room at the Round.

The City of Whitehorse hosted Culture Fest as part of Harmony week at Strathdon House precinct in Forest Hill on Sunday 24 March 2024. U3A Nunawading was represented by three cultural groups who presented traditional food demonstrations in their cultural costumes and performed traditional dancing.

Harmony Day

To promote the richness of being a diverse community at U3A we acknowledged Harmony Day at the Hub on Thursday 21 March 2024, as a celebration of unity showcasing the beauty of different cultures, languages and cuisines. Members were encouraged to dress in their in their outfits from their cultural background.

There were various traditional presentations and performances such as Chinese calligraphy, French poetry recital and Indian sari dressing just to name a few. Specialty food was brought by our members based on their country of origin giving a glimpse of fascinating traditions and customs. Thank you to the Social Committee who helped with the setting up of the dining area and managing food distribution.

End of Year Concert

The end of Year Concert was celebrated at the Hub on Tuesday 28 November with music, activities and dancing. It gave an opportunity for our Guitar and Ukulele classes as well as our Swing Band to perform and the Choir also entertained with a repertoire of favourite songs.

Other activities like Qigong, Laughter Yoga, Rock & Roll, Line Dancing and Zumba filled the afternoon with lively moves and ended the concert with the spirit of Christmas in the air. We drew the raffle for the two beautiful quilts made and donated by the Patchwork 2 class and the proceeds were donated to the Nunawading Scout Group.

Community Awards

Congratulations to Athalie Edis and Terry Hart who received a Deakin Community award in the Seniors Category at the presentation of awards on 13 June 2024. It is pleasing to see U3A Nunawading members continually recognised for their outstanding contribution to our organisation and more broadly the community.

City of Whitehorse

A special thank you to Hub Supervisor Kieran Schnieder and his team for their help and co-operation over the past 12 months. Whilst AV/IT issues are still a problem at the Hub, Kieran and his team are working hard with Bert Lopes and Lindsay Glen to get the best out of the current system.

The City of Whitehorse, in partnership with Villa Maria Catholic Homes, are installing a Social Enterprise Café in the dining area at the Hub. The Café will employ and train young people, some with a disability, in all aspects of hospitality. We will lose approximately 20% of the current dining area, otherwise it will be business as usual.

Your Committee of Management has worked extremely hard to negotiate the best possible outcomes for our U3A and thank you to the City of Whitehorse team for their co-operation.

Thank you to our Ward Councillor and Current Mayor Denise Massoud who takes a great interest in U3A Nunawading and is a pleasure to work with.

The Budget

At our July CoM meeting the Budget for 2024/2025 was approved. Details are outlined in the accompanying Financial Statements by Colin Carter.

We will once again be drawing down on our surplus for expenditure related to operating at the Hub.

Committee of Management

Once again, a special thank you to all members of our Committee of Management for their countless hours of voluntary work. With the continued growth in membership, extra work comes for this dedicated group of volunteers.

Sue Ebert, in her first year as Secretary, has been a great help to me personally and has worked extremely hard in her quest to streamline all aspects of the Secretarial role.

At this AGM, three of our Committee members are stepping down: Andrew Lockwood who has been on the Committee for more than 12 years and has looked after UMAS (our member management system); Terry Hart who has been a Committee member for four years and has done a magnificent job in our Governance and Risk management areas; and Lorraine Fowles after 2 years of service. Fortunately, Lorraine will continue to serve on our Social and Summer School committees. I will miss the input and experience of these members but at the same time will look forward to the contribution of the new Committee members.

Gary Walker,
President

On behalf of the 2023-2024 Committee of Management

TREASURER'S REPORT 2023 – 2024

Financial Position

Refer to the following Financial Report for the year ended 30 June 2024.

TBT Accounting has audited the 2023/2024 accounts and issued a signed report.

Summary:

	2023/24	2022/23
	\$	\$
Income	131,692	106,145
Expenses	120,511	130,394
Surplus/(deficit)	11,181	(24,249)
Bank balances	244,003	232,074
Other assets	2,896	3,645
Total assets	246,899	235,719
Technical and facilities reserve	30,000	-
Other retained earnings	216,899	235,719
Total net worth	246,899	235,719

The U3A committee is satisfied with achieving a small surplus for the year. There was a significant increase in new members creating a strong growth in income for 2023/24. Some one-off major costs in 2022/23 were not necessary in 2023/24.

A Technical and Facilities Reserve was established to highlight to members that a significant investment in new software and technology services will occur over the next 5 years.

Budget goals and member subscriptions

In 2024/25, costs are budgeted to increase. We expect a small deficit for the 2024/25 year after we budget for a small increase in the 2025 Annual Membership Fee from \$55 to \$60.

I thank Simm Chin and Cynthia Au for their bookkeeping support during the year.

Colin Carter
Treasurer

Schedule 1, Regulation 15, Form 1

Associations Incorporation Reform Act 2012

Sections 94 (2)(b), 97 (2)(b) and 100 (2)(b)

**Annual statements give a true and fair view of financial performance
and position of incorporated association**

We, Athalie Edis, Vice-President, and Colin Carter, Treasurer, being members of the committee of U3A Nunawading Inc, certify that –

“The statements attached to this certificate give a true and fair view of the financial performance and position of the above-named association during and at the end of the financial year of the association ending 30 June 2024.”

Signed: 

Date: 6 Aug 2024.

Signed: 

Date: 6 AUG 2024

U3A Nunawading Inc
Financial Report for 30 June 2024

Income and Expense Statement for the year ended 30 June 2024

	Note	2024 \$	2023 \$
Income			
Membership fees	G	127,826.14	102,927.83
Interest received from bank deposits		3,729.45	2,299.90
Other income		136.36	917.16
Total Income		131,691.95	106,144.89
Less Expenses			
Rent expenses Whitehorse Community Centre		57,706.46	54,627.61
Administration expenses	H	22,114.91	26,147.75
Course administration , leader, and class expenses	J	22,323.04	22,294.92
Member and community events	N	12,035.68	13,036.75
Computer, office and class equipment	K	6,331.06	14,287.22
Total Expenses		120,511.15	130,394.25
Surplus / (Deficit) for year		11,180.80	(24,249.36)

U3A Nunawading Inc
Balance Sheet for the year ended 30 June 24

	Note	2024 \$	2023 \$
Assets			
Current assets			
Cash and cash equivalents	F	244,002.96	232,073.64
GST refund		2,896.48	3,645.00
Total Assets		246,899.44	235,718.64
There are no liabilities			
Equity			
Retained surplus		216,899.44	235,718.64
Technical and facilities reserve	L	30,000.00	-
Net worth		246,899.44	235,718.64

The accompanying notes form part of these financial statements

As Audited by David J Taplin CA
TBT Accounting Pty Ltd

U3A Nunawading Inc
Financial Report for 30 June 2024

Statement of Changes in Equity for the year ended 30 June 24

	Note	2024 \$	2024 \$	2023 \$
		Retained surplus	Technical and facilities reserve	Retained surplus
Balance at 1 July 2023		235,718.64		259,968.00
Surplus (Deficit) for year		11,180.80		(24,249.36)
Transfer to Technical and facilities reserve	L	(30,000.00)	30,000.00	
Balance at 30 June 2024		216,899.44	30,000.00	235,718.64

U3A Nunawading Inc
Statement of cash flows for the year ended 30 June 2024

	Note	2024 \$	2023 \$
Cash from operating activities			
Receipts from members & others		127,962.50	103,844.99
Interest income		3,729.45	2,299.90
Payments to suppliers		-119,762.63	-130,521.19
		11,929.32	-24,376.30
Net increase/(decrease) in cash held			
Cash at beginning of financial year		232,073.64	256,449.94
Cash at end of financial year		244,002.96	232,073.64
		11,929.32	-24,376.30

The accompanying notes form part of these financial statements

As Audited by David J Taplin CA
TBT Accounting Pty Ltd

U3A Nunawading Inc
Financial report for 30 June 2024

Notes to the financial statements for the year ended 30 June 2024

A Statement of compliance

The committee has determined that the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements. The financial report is a special purpose financial report which has been prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012.

B These financial statements have been prepared in accordance with the following Australian Accounting Standards:

AASB 101 Presentation of Financial Statements
AASB 107 Statement of Cash Flows
AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors
AASB 1031 Materiality
AASB 1048 Interpretation of Standards
AASB 1054 Australian Additional Disclosures

C Basis of measurement

These financial statements have been prepared on a cash basis.

Statement of significant accounting policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements

D Income tax

The association is a not-for-profit organisation and is exempt from income tax under section 50-45 of the Income Tax Assessment Act 1997.

E Goods and services tax (GST)

Revenues and expenses are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the an item of expense.

F Cash and cash equivalents

Includes bank deposits and bank term deposits maturing within 12 months.

G Membership fees

Membership fees are recognised in full at the time of receipt. A significant increase in new members has contributed to a strong fee income in the current year.

H Administration expenses

Includes U3A affiliation fees, IT and telecommunication costs, auditing, bank fees and charges.

In the year ended 30 June 2023, there was major expenditure for IT and Telecommunications upgrades, not repeated in 2024.

J Course administration , class leaders, and class expenses

These include printing of course and leader handbooks, course administration and class leader photocopying, badges, stationary, class materials.

K Computer, office and class equipment

Acquisitions are written off as an expense at the time of purchase.

These are recorded in an asset register for insurance purposes and control of ownership.

In the year ended 30 June 23, a significant purchase of tables and chairs occurred, not repeated in 2024.

L Technical and facilities reserve

A reserve has been created to highlight the future need for replacing the UMAS membership software system and a major upgrading of computer services and equipment.

M Volunteers

All positions are staffed by volunteers and there are no paid employees.

N Member and community events

Where expenses are recouped by contributions from members or others, the net amount is reflected in the accounts.

**Auditors Independence Declaration
Under Section 307C of the Corporations Act 2001**

To Members of The University of the Third Age Nunawading Inc.

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2024, there have been:

- a) no contraventions of the auditor independence requirements in relation to the audit;
and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.

David J Taplin

David J Taplin CA
TBT Accounting Pty Ltd

Dated: 25 July 2024

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE
UNIVERSITY OF THE THIRD AGE NUNAWADING INC
REG. NUMBER A0021951Z**

Scope

I have audited the financial statements of The University of the Third Age Nunawading Inc. for the financial year ended 30 June 2024 being the Balance Sheet and Income and Expense Statement. The members and the board are responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the Incorporated Entity.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements were presented fairly and in accordance with Australian Accounting Standards and statutory requirements so as to present a view which is consistent with my understanding of the company's financial position, and the result of its operations.

The audit opinion expressed in the report has been formed on the above basis.

Audit Opinion

In my opinion, the financial statements present fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements the financial position of the University of the Third Age Nunawading Inc. as at 30th June 2024 and the results of its operations for the year then ended.

David J Taplin

David J Taplin CA
Partner
TBT Accounting Pty Ltd
25 July 2024